

## Conewago Township Board of Supervisors

September 4<sup>th</sup> 2012

The regular meeting of the Board of Supervisors was held at the Township Municipal Building. The meeting was called to order by the Chairman, at 7:00 P. M. Those in attendance were, Lorreta Wilhide (Chairman), Brian Klinger (Vice Chairman), Robert Hahn, Timothy Bupp (Solicitor), Terry Myers (Engineer) and Albert Fritz Neufeld Jr. (Acting Secretary).

### **-Pledge of Allegiance:**

### **-Recognition of Public Requests-**

Sharon Beck- 1605 Copenhaffer Rd. Dover, Pa. Questioned why the gutters along have not been filled in, why township road crew is mowing & weed eating at the township building and is the ball fields more important than the road work and wanted to know what the men are doing.

Brad Heilman- 2035 Copenhaffer Rd. Dover, Pa. How is the township addressing the problem on the shortage of a man down to help with the road work? Asked if the township looked into the electric outlets issue at the Zion View Park building. He is concerned; the running of extension cords to service different electric appliances is un-safe. Mrs. Wilhide informed Mr. Heilman that after visiting the building, the township was not going to make any changes and that he should call the office and schedule to meet down at the building. Mr. Hahn corrected Mrs. Wilhide stating that there was a motion and a second to have an electrician to have a look to see what could be done. Mrs. Wilhide instructed Mr. Neufeld to inform Mrs. Bostic to schedule to meet with the electrician.

Heather Eichelberger-140 Green Spring Rd. York, Pa. Use the township walking path for a fund raiser called Halloween Hike donations to New Life for Girls. Requested a \$100.00 donation from the township to go towards prizes. The Board of Supervisors are not in favor donating to private individuals. It was suggested Mrs. Eichelberger get sponsored by an established businesses, merchants and/or individuals or any nonprofit organization to help with the registration and sign a waiver liability letter. No action taken the Board of Supervisors is allowing Mrs. Eichelberger to use the public area.

Lonnie Carman- 710 Butter Rd. Dover, Pa. Dip located around 690 on Butter Rd. did the township looked into what could be done to correct before another accident that killed a girl 2 years ago. It was looked into and will be addressed in the road report.

Pat McCoy-4490 Susquehanna Trail York, Pa. Asked if there was any more information regarding the missing water trough who took it and who gave permission to take? Nobody knows where the trough went.

**-Approval of Agenda:** Motion by Mr. Klinger, seconded by Mrs. Wilhide and unanimously carried to approve the agenda as prepared. Vote recorded 2-1 Mr. Hahn opposed. Discussion, Mr. Hahn wondered why the agenda is so abbreviated, how are we to expect the public to comment, and the pending items from the last meeting are not included. Mrs. Wilhide will look into.

**-Approval of Minutes:** Motion by Mrs. Wilhide, 2<sup>nd</sup> by Mr. Klinger motion carried to approve the minutes. Vote recorded 2-1 Mr. Hahn opposed. Discussion, Under Eichelberger-no mention of the copies with reference to the soccer goal prizes were given to the board no copies were given. A motion by Mr. Klinger and 2<sup>nd</sup> by Mr. Hahn regarding the electrician issue at the Zion View Park building was not in the minutes. The July minutes under other business section Mr. Hahn is not concerned for the need of Comcast cable but for the fact that there is TV here at the township not with reference to the internet. Under Planning & Zoning-Nothing referencing

Spring Valley Mulch about Mr. Klinger still working on that. Nothing on the agenda for sign stand quote. Nothing on the agenda whether we received payment or billed from the insurance company for the repair of guard rail on Sheep Bridge Rd. Mr. Klinger and Mrs. Wilhide stated it was sent to the insurance company and given in their mail boxes. Graffius Rd. closure was to be the developer, to give the necessary notices preferably letters sent also nothing on the agenda about the completion of Rooster Lane.

### **-Planning & Zoning:**

#### **Reports:**

- Police Report--Fuel Usage Report--Building Permit Report- Motion by Mrs. Wilhide 2<sup>nd</sup> by Mr. Klinger to approve. Discussion, Mr. Klinger would like to see the presence of the police thru out the township rather than the 3 or 4 officers setting up speed traps. Mr. Hahn has questions on the building permit log why not all the permits for the month are not shown on the report. Mr. Neufeld explained that those on the submitted report are those that have been issued. Applications received in the same month as the report may be at the plan review stage. These would not show up until they are issued. Mr. Hahn did not receive the sewer report or the fuel report.

- Treasurers Report- It was motioned by Mr. Hahn 2<sup>nd</sup> by Mr. Klinger to approve the report Motion carried. Vote recorded 3-0

**-Road Report-** Road Master, Mr. Smith presented. The Hake road complaint- Gary Peacock met with Mr. Smith on what could be done with the road. The board will be notified of the outcome for discussion at their next meeting. A grant is being looked into to help repair the road. The Kriby project- has the culvert installed, the head walls are in and the diversion swale needs finished up to complete the project. Green Spring Rd.-pipe replacement materials are here just need to schedule with the resident to make the repairs. Graffius Rd. project- Road is not ready for paving or any kind of overlay. Mr. Smith will contact Mr. Pasch to find out when he is going to close the road for his work. Mr. Smith plans to schedule his pipe replacements at that time. Second round of mowing of about 5-6 roads left should be complete by end of this week. Motion by Mr. Klinger 2<sup>nd</sup> by Mr. Hahn to except the report. Motion carried 3-0

**-Recreation Report:** Pat McCoy read a letter dated August 31<sup>st</sup> 2012 addressed to the Board of Supervisors. The current recreation board members resented the actions by the Board of Supervisors suspending the recreation board till September 2012. A compilation of activities and involvement with the community was read. Mrs. Wilhide asked for a copy of the letter for the record Mrs. McCoy will consider. Not received. Two resignations were received from the recreation board leaving the board with 3 members from a board of 7. Mr. Hahn suggested that it be put in the news letter if anyone in the community would like to serve on the recreation board.

Motion by Mrs. Wilhide 2<sup>nd</sup> Mr. Klinger to suspend the recreation board until further notice. Motion carried 2-1 Mr. Hahn opposed.

#### **-Solicitors Report:** See Attached

The Hunt/Glick case has appealed the Common Pleas Court decision to the Commonwealth Court. Mr. Bupp will do the minimum that he can to accomplish our end which is to support the decision of the zoning hearing board.

Comcast renewal Contract- Mr. Bupp and Mr. Hahn presented the status of the renegotiations. Several municipalities have gone together to work out an agreement with Comcast. They have hired special counsel whom is an expert in this area he will give guidance to the committee members, which Mr. Hahn is on, on behalf of the township. With suggestions given to the special counsel he can try and negotiate 1 good deal for the municipalities involved. A draft contract was

given to the board for their review and comments. Mr. Hahn read from the draft contract with changes that he would like to be addressed or spelled out better that he can take back at their next meeting. The board accepted the proposed changes Mr. Hahn presented with a proposed franchise fee of 5%.

Stormwater Management Ordinance – see attached report-We have MS4 requirements/regulations as making representation to DEP that we are doing everything as a township which requires the adoption of a stormwater ordinance. Mrs. Wilhide asked of an extension, Mr. Myers- the signing of the revised notice of intent is we will adopt an ordinance by 1 year from March 2013 when the new permit is issued. Mr. Myers suggested that we not wait that the feedback from DEP has always been you must be actively pursuing. The board will continue to monitor the situation Mr. Bupp has not suggested any action at this time to be taken. The ordinance will be placed on the agenda every month.

Motion by Mr. Hahn 2<sup>nd</sup> by Mr. Klinger to approve the report. Motion carried 3-0

#### **-Engineers Report:**

See attached- Graffius Rd. closure is scheduled for Sept. 10<sup>th</sup> and Sept. 17<sup>th</sup> 2012. A detour will be set up except for local traffic. The closure was approved at the last Supervisors meeting Aug. 6<sup>th</sup> 2012. At last month's meeting, Mr. Pasch has to do the required notifications that being emergency services, school districts and the likes of the road closure. Mr. Smith addressed road closure earlier in his road report.

690 Butter Rd. issue –Mike Knouse and Mr. Smith looked at the problem with the road. A temporary fix for the road is needed for this year and a culvert replacement will be scheduled on 2013's road work.

Attached are quotes to replace a culvert box too large for the township to lift off the truck when delivered for Graffius Rd. Conewago excavating & Paving had the lowest bid of \$14957.00. Mr. Myers negotiated some items to be removed from the contract for a revised quote of \$12626.00 a savings of \$2331.00. Motion by Mr. Klinger 2<sup>nd</sup> by Mr. Hahn to except the bid of \$12626.00 to Conewago Excavating & Paving. Motion carried 3-0

Long's Asphalt, Inc. - See attached 2012 Street Maintenance Projects – A change order to the Long's contract based on the work they did for us that would be about 65 yds. of base repair and the 3 trenches on Graffius Rd., culvert replacements. Mr. Klinger had concerns with settling around the pipes Mr. Myers stated there should be little to none because of the shallowness of the pipes that these will be covered with stone and compacted. Mr. Myers would like approval to move forward to negotiate a price with Long's of not more than \$4000.00. On a motion by Mr. Hahn 2<sup>nd</sup> by Mr. Klinger to approve to negotiate not more than \$4000.00. Motion carried. Vote recorded 3-0

The attached spread sheet is showing where we are at with our road maintenance plan. The contracts end at the end of the year. By November the township should know what projects they want to do next year so the bids can be put out and opened and awarded in December so we can have contracts by the end of the year to replace the ones of this year. Depending what roads you're looking at you'll need to look what work is necessary and plan accordingly. Also Bremer Rd., the middle section has not been reclaimed. Pine Tree Rd. and Bowers Bridge Rd. were added and were not on the original projects list. Culvert replacement is still needed on the 2 Butter projects and the middle section of Bremer Rd. In the next month, meet with Mr. Smith to check all the culverts and decide what needs to be done and schedule accordingly. The board asks Mr. Myers to move forward on the project and report at the next month's meeting. Mr. Myers suggested a material called Micro-surfacing, as cost savings, could be used on roads that only have a binder and are not heavily used. Micro-surfacing is only a sealer with aggregate chips, material could last 10years. Roads that may have had this material applied within the township

will be reported on at the next meeting. Mr. Klinger question the quality of work done on Hilton Ave. Mr. Myers stated that Steward & Tate is coming back to repair the spots of their work. Mr. Klinger stated to wait to see how they make the repairs before we put them on notice for their quality of work. Possible Roads to consider for next year's projects: A small section of Copenhaffer Rd., Short section of Rd. dead-end to 83, Butter Rd., and Bremer Rd. between Lewisberry Rd. and Copenhaffer Rd., East and West Andes Rd., short section of Rooster Ln. off Bowers Bridge Rd., Bull Rd. north of Andersontown Rd. Weire Rd. and Cloverleaf Rd. section off Susquehanna Trail.

MS4 NPDES Permits- See attached- Notice of Intent is due by September 15<sup>th</sup> 2012. One change to the NOI is that the township will adopt a stormwater ordinance by 1 year of March 2013. A \$500.00 application fee forwarded check by C.S.Davidson and have fee added to the next township bill at no additional charge. Motion by Mr. Hahn 2<sup>nd</sup> by Mr. Klinger to approve the MS4 NOI for the proper signature. Motion carried 3-0

A proposed document, Acknowledgement of Invited Guests, for the construction and maintenance of a diversion swale accessed by a private road is needed. The agreement of ROW signed by the property owners allows the property owners and invited guests to use the ROW. Mr. Eckenrode, the first property, signed the agreement allowing the township to be an invited guest. Any damage to the private road as a result of the townships use for access the township must fix it to equal or better condition. Motion by Mr. Klinger 2<sup>nd</sup> by Mrs. Wilhide to approve the Acknowledgement of Guests for the private drive off Jug Rd. to be executed by the township and the Eckenrode's. Motion carried 3-0

Issue with water line in the way of a culvert to be installed by Pasch authorization to direct York Water Co. to move the water line for Mr. Pasch to install a culvert box as required per Land Development/Subdivision Plan move. Motion by Mr. Hahn 2<sup>nd</sup> by Mr. Klinger to request York Water Co. to move the water line on Graffius Rd. Motion carried. 3-0

#### **Unfinished Business:**

PennDOT Betterment Program- Mrs. Bostic is to submit consideration for the intersections of Bull Rd. & Canal Rd. and Susquehanna Trail & Canal Rd.

Budget workshops- discussion

Motion by Mr. Hahn 2<sup>nd</sup> by Mr. Klinger to advertise the Budget workshops- scheduled for:

September 19<sup>th</sup> 2012 at 7:00 p.m.

October 17<sup>th</sup> 2012 at 7:00 p.m.

October 30<sup>th</sup> 2012 at 7:00 p.m.

November 8<sup>th</sup> 2012 at 7:00 p.m.

Motion carried 3-0

#### **New Business:**

Trick or Treat- Motion by Mrs. Wilhide 2<sup>nd</sup> by Mr. Hahn Trick or Treat is scheduled for Wednesday, October 31<sup>st</sup> 2012 from 6:00 p.m. to 8:00 p.m. Motion carried 3-0

Township Auditing Firm request of Stambaugh Ness, PC for 3 year contract- Peggy Knouse 805 Copenhaffer Rd. questioned why a three contract. Mrs. Wilhide you get a better price. Mr. Hahn would like to see what other firms could offer. The board requests Mrs. Bostic to look for firms with equal services.

York County Association of Township of the Second Class Convention for November 8<sup>th</sup> 2012  
No one will be attending.

#### **Other Business:**

Mr. Hahn stated not on the agenda the list of ordinances, to see what they would like to work on. Mrs. Wilhide not in favor of redoing at this time. Mr. Klinger had not yet reviewed. To be on the

agenda for the next meeting.

Road sign on big Conewago Ave. & Cemetery Rd. was knocked down for the 5<sup>th</sup> time.

Employee performance review for Mrs. Bostic to be presented at an executive session.

West Nile Mosquito Issue – The Penn State Extension office stated the water retention pond is really where you want the mosquitoes to be. These are areas that don't get disturbed. If you walk thru your back yard and disturb these then you'll have problems.

Bills should be more closely looked at to avoid paying sales tax and duplication.

Emergency Operation Plan- Mrs. Robin Gross is the coordinator and is doing a very good job.

Discussion on the miscommunication between the coordinator and the supervisors.

Sharon Beck- Why are questions not answered at the next meeting that could not be answered when asked? Mrs. Wilhide will try to do a better job in getting answers to unanswered questions.

Mr. Hahn & Mr. Klinger would like notification of when Mrs. Bostic goes on vacation.

**-Adjournment:** at 9:45 pm

Respectfully submitted,

*Fritz Neufeld*

Fritz Neufeld

Zoning Officer (Acting Secretary)